Setting the language to Welsh in **Windows** (Windows PC on Campus)



Prifysgol Cymru Y Drindod Dewi Sant University of Wales Trinity Saint David

To successfully change the default language of Windows to Welsh, please follow the steps below;

1. Login to the computer on campus.

NB. If you are already logged onto a campus computer, please ensure you save any work before proceeding.

2. Click on the 'Start' button



3. Click on 'Control Panel'



4. Click on 'Region and Language'



5. Select the 'Keyboards and Languages' tab

Keyb To c	oards and other input languages hange your keyboard or input language click Change keyboards. Change keyboards
How	do I change the keyboard layout for the Welcome screen?
Displ	ay language
Inst whe	all or uninstall languages that Windows can use to display text and ere supported recognize speech and handwriting.
	🚱 Install/uninstall languages
Cho	bose a display language:
Eng	glish

6. Under 'Choose a display language', select 'Cymraeg' from the drop down option

Formats Keyboards and Languages	
Keyboards and other input langua	ages
To change your keyboard or inpu	ut language click Change keyboards.
	Change keyboards
How do I change the keyboard la	ayout for the Welcome screen?
Display language	
Install or uninstall languages that where supported recognize spee	at Windows can use to display text and ech and handwriting.
	🛞 Install/uninstall languages
Choose a display language:	
Cymraeg	•
English	
Cynnaeg	
	ides?
How can I install additional langua	

7. Click 'Apply'

8. A separate window will pop-up, click 'Log off now'



9. Finally, log back onto the same computer with the same credentials and the language will now be set to Welsh – Complete!

To revert Windows back to its original settings, please follow the steps below;

1. Click on 'Panel Rheoli'



2. Click on 'Rhanbarth ac laith'



3. Select the 'Bysellfyrddau ac leithoedd' tab

omatau	Bysellfyrddau ac leithoedd
Bysellfy	yrddau ac ieithoedd mewnbynnu eraill
Inewig	d iaith y bysellfwrdd neu'r iaith mewnbynnu, cliciwch Newid bysellfyrddau.
	Newid bysellfyrddau
Sut ma	ae newid cynllun y bysellfwrdd ar gyfer y sgrin Croeso?
Iaith y	dangosydd
Gosod adnab	d neu ddadosod ieithoedd y gall Windows eu defnyddio i ddangos testun ac bod lleferydd a llawysgrifen.
	👹 Gosod/dadosod ieithoedd
Dewis	wch iaith y dangosydd:
Dewis Cym	swch iaith y dangosydd:
Dewis Cym	swch iaith y dangosydd: raeg
Dewis Cym	wch iaith y dangosydd:
Dewis Cym	swch iaith y dangosydd:
Dewis Cym	swch iaith y dangosydd: raeg
Dewis Cym	wch iaith y dangosydd: Irraeg
Dewis Cym	raeg
Dewis Cym	swch iaith y dangosydd: rraeg

4. Under 'Dewiswch iaith y dangosydd', select 'English' from the drop down option

Bysellfyrddau ac ieithoedd mewnbynnu era I newid iaith y bysellfwrdd neu'r iaith mew	
I newid iaith y bysellfwrdd neu'r iaith mew	aill
	nbynnu, cliciwch Newid bysellfyrddau.
	Newid bysellfyrddau
Colores i de la colores la colores de la col	free of specific data
Sut mae newid cynllun y bysellfwrdd ar gy	fer y sgrin Croeso?
laith y dangosydd	
Gosod neu ddadosod ieithoedd y gall Wir	ndows eu defnyddio i ddangos testun ac
adnabod lleferydd a llawysgrifen.	
	Gosod/dadosod jeithoedd
Dewiswich iaith y dangosyddy	
Dewiswen latin y dangosydd.	
Cymraeg	•
English	
Cynnaeg	
Sut mae gosod ieithoedd ychwanegol?	

5. Click 'Defnyddio'

6. A separate window will pop-up, click 'Allgofnodi nawr'



7. Finally, log back onto the same computer with the same credentials and the language will now be set to English.

Problems?

If you encounter any problems along the way, please contact the IT Service Desk via our web based ticketing system at <u>http://webhelp.uwtsd.ac.uk</u> or email at <u>ITServiceDesk@uwtsd.ac.uk</u> or phone 0300 500 5055.