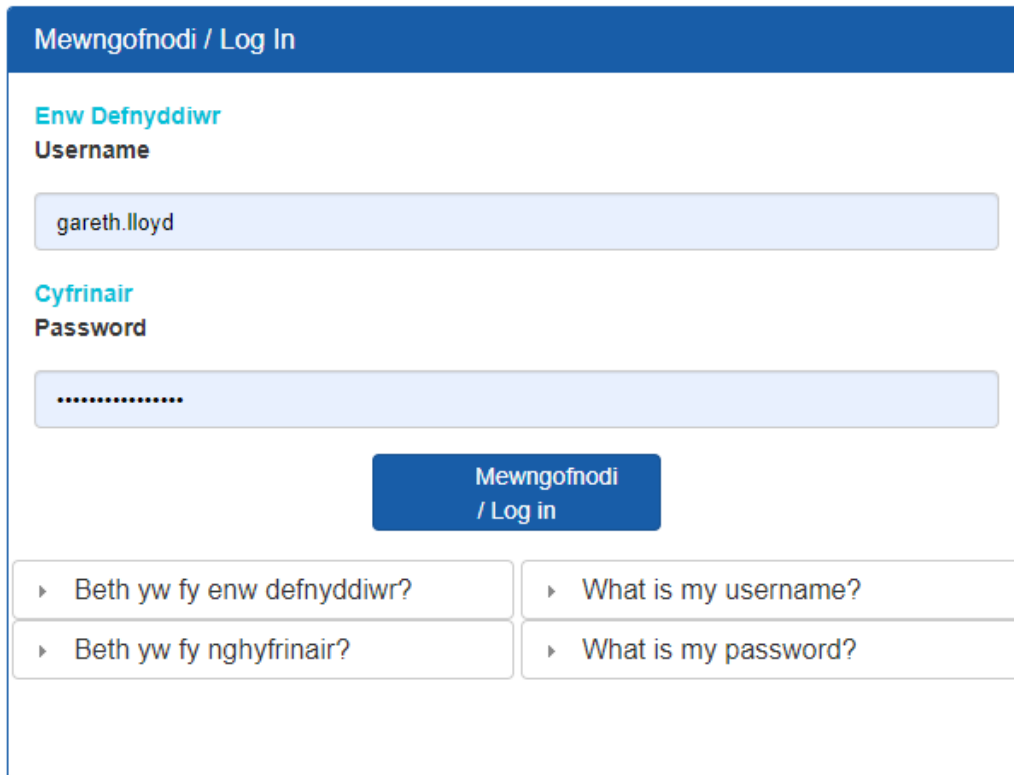# Multi-Factor Authentication for logging on to MyTSD

As part of the additional security that is being introduced across UWTSD systems, Multi-Factor Authentication has been enabled for logging on to MyTSD.

These instructions will guide you through the new logon process.

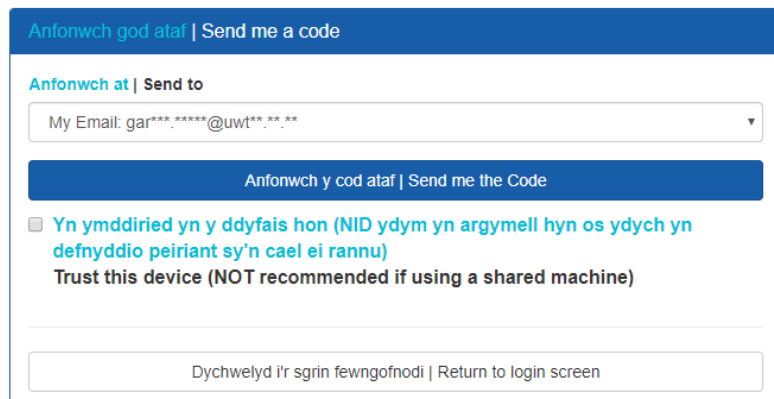1) Log on to the home screen of MyTSD using your username and password as normal.

2) You will be directed to an authentication screen where you can confirm that the partially obscured email address matches your UWTSD email account and click the 'Send me the code' button to request a code which will be sent to that email account.

3) The screen will confirm that the code has been sent to your email address. This code expires after 15 minutes so you will need to enter the code to logon as soon as you receive it. If the code does expire then you can use the 'Send Again' button to return to the previous screen and request a code again.

Anfonwyd cod dilysu atoch chi | A verification code has been sent to you

Cod dilysu | Verification Code

| Anfon eto | Send Again | Cyflwyno | Submit |

☐ **Yn ymddiried yn y ddyfais hon (NID ydym yn argymell hyn os ydych yn defnyddio peiriant sy'n cael ei rannu)**
Trust this device (NOT recommended if using a shared machine)

Dychwelyd i'r sgrin fewngofnodi | Return to login screen

4) The email that you receive will contain a 6 digit number which is the code that you need to enter.

Dilysu 2 Ffactor | Two Factor Authentication

M   **mytsd@uwtsd.ac.uk**
Fri 17/04/2020 10:27

Annwyl	Dear
Diolch am ddefnyddio'r Dilysu Dau Ffactor ar MyTSD.	Thank you for using Two Factor Authentication on MyTSD.
Eich Cod Dilysu yw 113669	Your Verification code is 113669

Technoleg a Systemau Gwybodaeth | Information Technology and Systems

5) To complete logging on, enter the code into the Verification code box and click the 'Submit' button. You can also tick the 'Trust this device…' box which will allow you to logon to MyTSD using the same browser on the same computer that you last verified on without multi-factor authentication for one day (24 hours from your last verification).

Anfonwyd cod dilysu atoch chi | A verification code has been sent to you

Cod dilysu | Verification Code

113669

Anfon eto | Send Again   Cyflwyno | Submit

☑ Yn ymddiried yn y ddyfais hon (NID ydym yn argymell hyn os ydych yn defnyddio peiriant sy'n cael ei rannu)
Trust this device (NOT recommended if using a shared machine)

Dychwelyd i'r sgrin fewngofnodi | Return to login screen